

TONBRIDGE & MALLING BOROUGH COUNCIL

LEISURE and ARTS ADVISORY BOARD

15 September 2014

Report of the Director of Street Scene & Leisure

Part 1- Public

Matters for Information

1 CAPITAL PLAN UPDATE REPORT

Summary

This report advises Members of progress with schemes contained in the Leisure Services section of the Capital Plan.

1.1 Introduction

1.1.1 There are a number of Leisure schemes included in the Council's Capital Plan, and it is important that progress is kept under regular review. An update reflecting the current List A position is attached at **[Annex 1]**.

1.2 Tonbridge Memorial Garden

1.2.1 Following previous updates to the Board, Members will be aware that works were due to be completed on site in mid-July. Due to the bespoke nature of some works including the cutting of copings and the main steps, this time frame has needed to be revised and it is anticipated that work will now be complete in early/mid-September, in advance of the formal opening of the Gardens in late September.

1.2.2 In regard to the formal opening this will take place on the 22 September 2014 and arrangements for the event are being led by Tonbridge Memorial Gardens Trust in liaison with the Borough Council. All individuals, organisations and businesses that have supported the refurbishment project have been invited to attend alongside appropriate dignitaries.

1.3 Financial and Value for Money Considerations

1.3.1 A number of schemes within the Capital Plan represent significant levels of investment. The Council's Financial Procedure and Contract Procedure Rules are adhered to in all cases, and projects are delivered and monitored in close liaison with the Director of Finance and Transformation and the Director of Central Services. Post Implementation Reviews are undertaken on all completed schemes and reported to this Board. Increasingly a number of the schemes are funded by financial contributions from developers and other external sources.

1.4 Legal Implications

1.4.1 None.

1.5 Risk Assessment

1.5.1 The delivery of projects within the Capital Plan is identified in relevant Operational Risk Registers within the Service. A number of existing controls are in place to help deliver projects in accordance with the design brief, on timescale and within budget. These controls include the preparation of design briefs, use of consultant teams where applicable, compliance with Contract and Financial Procedure Rules, an Officer Study Team approach, and regular reports to Management Team and Members.

1.6 Policy Considerations

1.6.1 Healthy Lifestyles, Asset Management, Young People, Procurement, Community, Crime & Disorder Reduction.

Background papers:

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Nil

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